



## Job Description

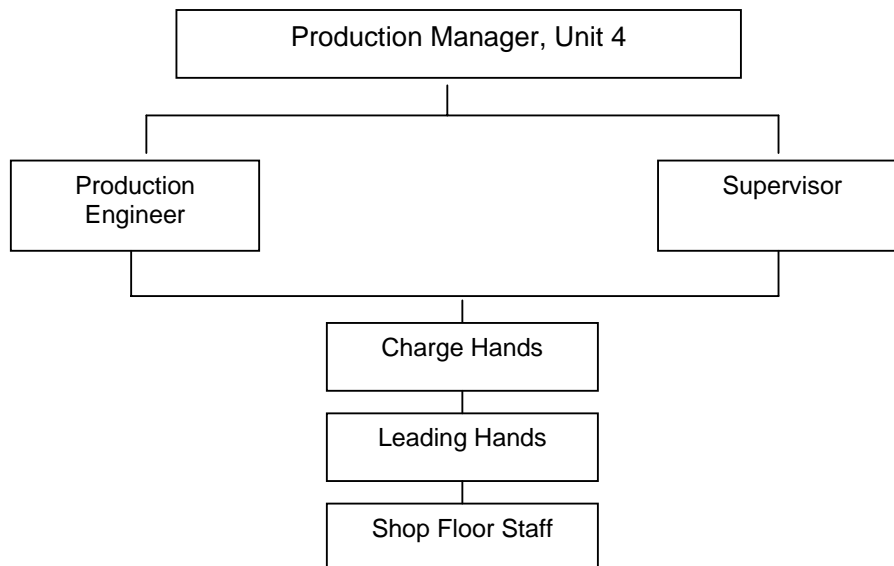
## CNC Programmer

Based at Storrington, West Sussex

Version 1 revision 2 – updated to new format and report

Reporting to the Production Manager - Machine Shop

18.09.07



### Duties include the following:

- To work on the CNC machines
- Ensuring all equipment & tooling is functioning to achieve the required results for the operations undertaken.
- Ensuring that all work produced meets the specified level of quality.
- Maintaining a high standard of housekeeping and safe working practices in the section having due regard to the Company's Health & Safety policy.
- Ensure that accurate and timely booking procedures are maintained and that all the relevant production documentation/records are processed correctly.
- Inform the Department Supervisor of any relevant problems which could effect the achievement of the required output, with recommendations as to their solution.
- Assist where appropriate in the training of new/transferred employees
- Liaise as required with other Company personnel and departments.
- Carry out any other reasonable tasks that is required by the Company.

**Personal aptitude:**

- Manual dexterity
- Aptitude for mechanical work including the understanding of basic mechanical processes.
- Attention to detail, ability to work precisely and accurately to instruction/drawing.
- The ability to work well as part of a team is essential.
- Flexible and adaptable to be able to meet changing requirements within the business.
- Knowledge of CNC programming and or CNC machining